

Notice of Requirement

Under clause 2(2), Schedule 6 of the COVID-19 Recovery (Fast-track Consenting) Act 2020

This form is to be used to lodge a notice of requirement for a designation or to alter a designation for listed projects and referred projects under clause 2(2) of Schedule 6 to the COVID-19 Recovery (Fast-track Consenting) Act 2020 (“the Act”). If the project also includes a resource consent application please also complete the separate Resource Consent Application form.

All legislative references relate to the COVID-19 Recovery (Fast-track Consenting) Act 2020 unless otherwise stated.

The information required for notices of requirement is prescribed in clause 13 of Schedule 6 of the Act.

Your notice of requirement must:

- Include the information required (which is listed in the Notice of Requirement checklist on this form); and
- Comply with any restrictions or obligations, such as any information requirements included in Schedule 2 or 3 of the Act, as applicable.

The information you provide must be in sufficient detail that corresponds with the scale and significance of the effects that the activity may have on the environment, taking into account any proposals to manage the adverse effects through conditions. If these information requirements are not met, the Environmental Protection Authority (EPA) must return your notice of requirement.

If the project is planned to proceed in stages, please provide details of the nature and timing of the staging and indicative lodgement dates for each stage. Note that a new notice of requirement or application for resource consents should be lodged for each separate stage.

We recommend that you discuss the notice of requirement with the EPA before lodging the notice of requirement. Please contact the EPA:

By phone: 0800 080 065; or

By email: fasttrack@epa.govt.nz

Notices of requirement must be lodged with the EPA by email fasttrack@epa.govt.nz and in hard copy (six hard copies required). Hard copies are to be sent to the Environmental Protection Authority, Level 10, 215 Lambton Quay, Wellington.

Please also provide one copy of a redacted version (clearly labelled) that does not disclose personal contact details for you (the requiring authority), and for any other individual, including persons identified as owners or occupiers of land or affected persons.

All documents lodged with this notice of requirement, must be indexed.

Electronic documents shall be separated into smaller files less than 30MB.

Your personal and company information will be held by the EPA and used in relation to this notice of requirement. You have the right to access and correct personal information held by the EPA.

If the notice of requirement is accepted as complying with the requirements of clause 3(1) of Schedule 6 of the Act, it will be provided to specified parties invited to comment by the expert consenting panel. Any personal contact details (phone number, address and email) including any owners and occupiers listed in the notice of requirement documents, will not be made publicly available.

The notice of requirement (including business contact details) will be publicly available on our website.

All information held by the EPA is subject to the Official Information Act 1982.

We will recover from you the actual and reasonable costs incurred in respect of this notice of requirement. We may suspend processing your notice of requirement for non-payment of costs. A copy of the EPA Cost Recovery Policy is available on the EPA website: <https://www.epa.govt.nz/fast-track-consenting/making-an-application/>

Part 1: Requiring authority details

Project Name and identifier (as named in Schedule 2 or referral order): Queenstown Arterials Project	
Person or entity authorised to undertake project (as named in Schedule 2 or referral order): Queenstown Lakes District Council	
Key contact name: Tony Pickard	
Phone: 03 441 0499	Email: Tony.Pickard@qldc.govt.nz
Email address for service: Tony.Pickard@qldc.govt.nz	
Postal Address (if preferred method of service):	

Consultant details

Company: Meredith Connell	
Full name of consultant: Janette Campbell	
Phone: 09 336 7550	Email: janette.campbell@mc.co.nz
Email address for service: janette.campbell@mc.co.nz	

Postal Address (if preferred method of service):

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If you are making this notice of requirement on behalf of the requiring authority please attach evidence that you are authorised to make this notice of requirement.

Please direct all correspondence from the EPA to:

- Applicant
- Consultant

Part 2: Type of notice of requirement

This notice of requirement is for the following:

- notice of requirement for a new designation
- notice of requirement to alter an existing designation

Part 3: Brief description of the notice of requirement

Please provide a brief description of the notice of requirement

Attach additional pages if required

To construct, maintain and operate a new Queenstown Town Centre urban arterial road, (including associated infrastructure, structures, walkways, shared path, and landscaping. The project commences at the Frankton Road (SH6A)/Melbourne Street intersection, and continues west along Henry Street, Gorge Road, Memorial Street, Man Street, Thompson Street and down south to a new One Mile roundabout at the Fernhill Road/Lake Esplanade/Glenorchy intersection.

Part 4: Schedule of notice of requirement documents

List all documents submitted with the notice of requirement.

Attach additional pages if required

Attachment number	Document name and date	Author	Document version
01	Please refer to the list of documents and plans appended to Part 4: schedule of application documents in the accompanying Resource Consent Application Form Nb. This NoR template is locked and unable to be edited.		
02			
03			
04			

Part 5: Description of inquiries made to identify occupiers

Please explain what reasonable inquiries were made to identify the occupiers of the land on which the project is to be undertaken and the land adjacent to that land.

Attach additional pages if required

QLDC has made reasonable inquiries by undertaking two letter drops to occupiers on or adjacent to the Arterials project route. Further details on these letter drops are provided below. QLDC has adopted the EPA's guidance note for determining what is classified as adjacent land.

Letter Drop 1

The first letter drop occurred in September 2020.

Letters were sent out to owners, including occupiers. Arterial project letters were sent to the mailing addresses of property owners as sourced from the QLDC rates database on 3 September 2020.

For non-owner tenants and residents letters were delivered in a mail drop to letterboxes or building reception areas on 7 & 8 September 2020.

Letter Drop 2

The second letter drop occurred on 8 December 2020.

On 8 December 2020 QLDC personnel went door to door along the Arterials project route and hand delivered letters to occupiers located on or adjacent to the project. The letters requested occupiers to get in touch with the QLDC by 16 December 2020 supplying their full name and address in accordance with the Act.

A total of 218 individual letters were hand delivered. A further 22 letters were delivered to the building managers of multi-unit developments. The letter to each building manager included a copy of the letter described above requesting occupiers to provide the QLDC with their full name and address in accordance with the Act.

Appendix 3 – List of Owners and Identified Occupiers

The full list of owners and those occupiers who responded to the QLDC's enquiries is attached to the AEE in **Appendix 3 - Owners and Identified Occupiers list and Map**.

Other: General Consultation and Engagement

Prior to lodgement, QLDC has also conducted community engagement events, open days, and as part of the preparatory work on the AEE contacted directly affected persons seeking input into the Social Impact Assessment report. There is also a webpage on the QLDC site providing information on the Arterials project.

The applicant has also conducted community engagement events, open days, and contacted directly affected persons seeking input into a Social Impact Assessment.

Part 6: Is this notice of requirement part of a project planned to proceed in stages?

- Yes (see below)
 No

If the project is planned to proceed in stages, please provide details of the nature and timing of the staging and indicative lodgement dates for each stage. Note that a new notice of requirement or application for resource consents should be lodged for each separate stage.

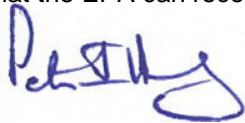
Attach additional pages if required

Nb. The Notice of Requirement is for the Arterials project in its entirety. The implementation of this Designation will then occur in three construction stages.

Part 7: Signature

I hereby certify that, to the best of my knowledge and belief, the information given in this notice of requirement is true and correct, and that I am authorised to make this notice of requirement.

I understand that the EPA can recover actual and reasonable costs incurred in relation to this notice of requirement.



Pete Hansby, General Manager Property and Infrastructure

17 December 2020

Signature of applicant (or person authorised to make notice of requirement)

Date

Note: The information checklist on the following page must be completed prior to lodging this notice of requirement. The checklist is designed to assist you in providing all the relevant information. If a notice of requirement does not comply with all requirements then the EPA must return it to the person who lodged it.

Notice of Requirement Checklist

<p>In accordance with clause 13 of Schedule 6 of the COVID-19 Recovery (Fast-track Consenting) Act 2020 the following information must be provided in notices of requirement for listed or referred projects:</p> <p>(all clauses in this checklist are from Schedule 6 of the Act)</p>	<p>Notice of Requirement Reference (Section and page)</p>	<p>✓</p>
<p>A description of the site to which the notice of requirement applies (clause 13(1)(a))</p>	<p>AEE Section 2.0 Pages 1-3</p>	
<p>Information on the effects of the proposed project or work on the environment, together with a description of how any adverse effects will be mitigated (clause 13(1)(b))</p>	<p>AEE Section 12.0 Pages 37-53</p>	
<p>Confirmation that the notice of requirement complies with clause 3(1) (clause 13(1)(c))</p>	<p>AEE Section 3.0 Page 5</p>	
<p>An assessment of the project or work against—</p> <ul style="list-style-type: none"> (i) Part 2 of the Resource Management Act 1991 and the purpose of this Act; and (ii) any relevant provisions in any of the following documents: <ul style="list-style-type: none"> (a) a national policy statement: (b) a New Zealand coastal policy statement: (c) a regional policy statement or proposed regional policy statement: (d) a plan or proposed plan: (e) a planning document recognised by a relevant iwi authority and lodged with a local authority. <p>(clause 13(1)(d) and clause 13(4))</p>	<p>AEE Section 14.0 Pages 55-96</p> <p>AEE Section 15.0 Pages 96-101</p>	
<p>Information about any Treaty settlements that apply in the project area, including—</p> <ul style="list-style-type: none"> (i) the identification of the relevant provisions in those Treaty settlements; and (ii) a summary of any redress provided by those settlements that affects natural and physical resources relevant to the project or project area <p>(clause 13(1)(e))</p>	<p>AEE Section 19 pages 116-122</p>	
<p>The full name and address of —</p> <ul style="list-style-type: none"> (i) each owner of the land to which the notice of requirement relates and of the land adjacent to that land; and (ii) each person who, after reasonable inquiry, is known by the requiring authority to be an occupier of the land to which the notice relates and of the land adjacent to that land <p>(clause 13(1)(f))</p>	<p>AEE Appendix 3</p>	
<p>An assessment of whether the project or work and the designation sought are reasonably necessary for achieving the objectives of the requiring authority (clause 13(1)(g))</p>	<p>AEE Section 17.0 Pages 104-112</p>	

<p>In accordance with clause 13 of Schedule 6 of the COVID-19 Recovery (Fast-track Consenting) Act 2020 the following information must be provided in notices of requirement for listed or referred projects:</p> <p>(all clauses in this checklist are from Schedule 6 of the Act)</p>	<p>Notice of Requirement Reference (Section and page)</p>	<p>✓</p>
<p>Any consideration of alternative sites, routes, or methods of undertaking the project or work (clause 13(1)(h))</p>	<p>AEE Section 9.0 Pages 21-32</p>	
<p>A list of the resource consents needed for the project or work and whether these have been applied for (clause 13(1)(i))</p>	<p>AEE Section 5.0 Pages 14-17</p>	
<p>A description of any consultation undertaken with parties likely to be affected by the project or work and the designation (clause 13(1)(j))</p>	<p>AEE Section 10.0 Pages 32-33</p> <p>Appendix 3</p>	
<p>A cultural impact assessment prepared by or on behalf of the relevant iwi authority; or if a cultural assessment is not provided, a statement of the reasons (if any) given by the relevant iwi authority as to why an assessment is not being provided (clause 13(1)(k) and clause 13(1)(l))</p>	<p>AEE Section 11.0 Pages 33-37</p> <p>Appendix 21</p>	
<p>Any conditions that the requiring authority proposes for the designation (clause 13(1)(m))</p>	<p>AEE Appendix 23</p>	
<p>In the case of a referred project, all additional information required by the relevant referral order (clause 13(2))</p>	<p>N/A</p>	

<p>Other restrictions or obligations</p>	<p>Notice of Requirement Reference (Section and page)</p>	<p>✓</p>
<p>In the case of a listed project, the notice of requirement complies with any restrictions or obligations listed in Schedule 2</p> <p>OR</p> <p>In the case of a referred project, the notice of requirement complies with any restrictions or obligations included in Schedule 3 and the referral order</p>	<p>AEE Section 3.0 page 5</p>	

Evidence of authorisation	Notice of Requirement Reference (Section and page)	✓
Evidence of authorisation if you are making this notice of requirement on behalf of the requiring authority who must be a person authorised in accordance with section 15 of the Act		