

Pre-Hearing Conference for the Water Conservation Order Application on Te Waikoropupū Springs and associated waterbodies

Date and Time: Wednesday, 11 April 2018, 12:30 p.m. - 3.30 p.m.

Venue: Golden Bay Recreation Centre, 2032 Takaka Valley Highway, Takaka

Agenda:

1.	Opening remarks and introduction of the Tribunal and parties
2.	General Administration <ul style="list-style-type: none">a. Tribunal's expectations for the processb. Directions of the Tribunalc. Availability of information (use of the website)d. Media requirements
3.	Late Submissions - no further late submissions will be accepted
4.	Evidence - all submitter evidence was due with the EPA at 2 p.m 6 April
5.	Hearing Procedures <ul style="list-style-type: none">a. Order of the hearing (see overleaf)b. Confirmation of intentions to speak at hearingc. Providing notice of intention to use Te Reo Maori or New Zealand Sign languaged. Use of technology at hearinge. Tribunal questions & cross examination
6.	Sequence of cases Open timeslots for any parties that would like to speak available in the afternoon of 10 May
7.	Site Visit – if required, time has been set aside on the morning of 10 May
8.	Special Requirements
9.	Any other matters

The following is a proposed hearing procedure. This will be discussed at the pre-hearing conference on the 28th March.

Suggested Hearing Procedure

1. Powhiri/Mihi Whakatau (Day 1 only)
2. Welcoming remarks by the Chairperson.
3. Opening statements by the Applicant.
4. The Applicant will set the order that it's witnesses will be called.
5. The Submitters who have filed evidence will call their witnesses (this may be ordered by Parties in support, followed by Parties in opposition).
6. The Parties not calling evidence but who wish to make representation will then proceed in alphabetical order.

Note: Items 5 and 6 above may vary based on submitter availability.

Any Party seeking to re-order the Hearing schedule for sensible reasons must liaise with any other Party impacted by the proposed change, and with the EPA.

7. The Tribunal will then receive closing statements from Submitters who made opening statements and who wish to make a closing statement.
8. Closing statement by the Applicant.

Indicative time allowances for presentations

Opening statements	Applicant's opening statement	15 minutes, 30 minute maximum
	All other Parties making opening statements	15 minutes, 30 minute maximum
Evidence	Witnesses will present a summaries and/or any corrections to their evidence	20 minutes
	Questions of the witness by the Tribunal	No limit
Representations	Representation from the submitter or representative	10 minutes
	Questions of the submitter by the Tribunal	No limit
Closing statements	Any other Parties' closing statements	TBC
	Applicant's closing statement	TBC

Daily Sitting Times

Session 1 09:00 – 10.30

Morning Break

Session 2 10:45 – 12:30

Lunch

Session 3 13:30 – 15:30

Afternoon Break

Session 4 15:45 – 17:00

Unavailability of witnesses

All witnesses are expected to make themselves available for attendance at the Hearing. However, the Tribunal accepts that there may be circumstances where witnesses may not be able to appear when they are set down in the Hearing schedule. The Tribunal will endeavour, so far as is practicable within the timetable, to accommodate such circumstances. Parties are to give as much notice of witness unavailability as possible.