

20 April 2017

**To**  
Celia Haden  
Environmental Protection Authority  
Private Bag 63002  
Wellington 6140

By email: [finance@epa.govt.nz](mailto:finance@epa.govt.nz)

**From**  
David Randal

**By Email**

Dear Celia

**March 2017 invoices: Trans-Tasman Resources Limited application – ENV004/26 and ENV004/27**

Please find **enclosed** our invoices for the above two matters to 31 March 2017.

As we discussed, we inadvertently recorded the first 4 hours, rather than 6 hours, of partner time recorded in any week in relation to the Trans-Tasman Resources Limited matter on the secondment file. We have undertaken a reconciliation to identify the amount overcharged during the life of the files, and have discounted the March invoice by that amount, \$5,281.20, accordingly.

The table below shows a breakdown of the hours incorrectly recorded. The discount reflects that number of hours multiplied by \$162, being the difference between the AoG partner rate (\$400) and the agreed secondment rate (\$238).

<b>Week beginning</b>	<b>Hours incorrectly recorded</b>
31 July 2016	2.0
7 August 2016	2.0
4 September 2016	2.0
25 September 2016	1.7
2 October 2016	2.0
9 October 2016	2.0
16 October 2016	2.0
23 October 2016	0.5
30 October 2016	3.4

<b>Week beginning</b>	<b>Hours incorrectly recorded</b>
6 November 2016	2.0
4 December 2016	0.2
18 December 2016	1.2
15 January 2017	1.2
22 January 2017	1.9
29 January 2017	0.5
5 February 2017	2.0
12 February 2017	2.0
19 February 2017	2.0
26 February 2017	2.0
	32.60

Please let us know if you have any queries about these invoices, or if we can be of any further assistance.

Thank you, as always, for your instructions.

Yours sincerely



**David Randal**  
Partner

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